



**PSAC · Ontario**  
Public Service Alliance of Canada

## **2025 PSAC Ontario Regional Women's Conference**

**May 2-4, 2025**

### **CALL OUT LETTER**

**To:** Regional Women's Committees  
Human Rights and Equity Committees and Area Councils  
Components and Directly Chartered Locals  
Ontario Locals and Component RVPs and NVPs

**Cc:** Craig Reynolds, Regional Executive Vice-President – Ontario  
Ontario Regional Council  
Danyel Haughton, Human Rights Officer, Women's and 2SLGBTQIA+

---

Greetings,

We are pleased to invite you to apply for the 2025 PSAC Ontario Regional Women's Conference.

The theme of the conference is:

**“Women's Rights in 2025: Flourishing or Flatlining or Floundering”**

Delegates to the Conference will be selected based on the criteria outlined in the registration application. Each PSAC constitutionally recognized Regional Women's Committee is entitled to send one (1) Delegate to the 2025 Ontario Regional Women's Conference. Delegates are expected to travel to the Conference after work in the evening of Thursday, May 1st, 2025 and travel home in the afternoon of Sunday, May 4, 2025.

The conference will help delegates:

- Analyze the progress that has been made in terms of women's rights in Canada.
- Understand the threats to women's rights in light of the surge of far-right politics internationally.
- Provide practical advice on how to continue to advocate for intersectional women's rights.

### CONFERENCE LOGISTICS

<b>Conference Commences:</b>	<b>Friday, May 2, 2025 at 9:00 AM</b>
<b>Conference Ends:</b>	<b>Sunday, May 4, 2025 at 12:00 PM</b>
<b>Location:</b>	<b>Hilton Markham Suites</b> (8500 Warden Ave., Markham, ON)

### REGISTRATION

The 2025 PSAC Ontario Regional Women's Conference registration online form contains a series of questions. These questions form the basis of the selection criteria and those applying for Delegate status to the conference. There is no registration fee.

On-site Conference check-in will take place at the designated hotel on Thursday, May 1, in the evening and, again, on Friday, May 2, 2025, prior to the commencement of the Conference.

The conference is to be held at the [Hilton Markham Suites](#) at 8500 Warden Avenue Markham, ON L6G 1A5. Please visit the embedded link for more details on the location.

### REGISTRATION DEADLINE

Applications **must** be submitted by end of day on **January 20, 2025**.

**Please complete the on-line registration form at the link below:**

**[2025 PSAC Ontario Regional Women's Conference Registration Form](#)**

**For questions regarding registration, please contact:  
Jennifer Wagnell at [wagnelj@psac-afpc.com](mailto:wagnelj@psac-afpc.com)**

## RESOLUTIONS

Resolutions will be discussed, debated, and voted on at the Conference and then subsequently submitted to the appropriate bodies, including the upcoming PSAC National Women's Conference.

The Resolutions should be aimed at strengthening and improving the Union's work on women's rights. PSAC constitutionally recognizes Regional Women's Committees as submitting bodies who are entitled to forward resolutions to the PSAC National Women's Conference.

**Please Note:** Resolutions must be submitted in Arial font, size 14 pitch and must not exceed 150 words in length. Additional considerations for submitting Resolutions are attached to this callout.

**Please submit Resolutions to:** Jennifer Wagnell: [wagnelj@psac-afpc.com](mailto:wagnelj@psac-afpc.com)

**RESOLUTION DEADLINE: March 31, 2025**

### Observers

Observers are responsible for securing all costs associated with their participation and booking their own travel. Observers may approach their Locals/Components to request funding.

### Funding for Delegates

The Ontario Regional Women's Conference is fully funded for delegates.

### Travel

Participants are expected to travel by most direct, economical means. Approval of travel plans, and funding will be made on a case-by-case basis and in accordance with the [PSAC Travel Policy](#). All members are expected to travel after work hours.

For members that reside within 40km of the hotel, they are expected to travel to the conference in the morning of Friday, May 2, 2025.

### Personal Vehicles and Mileage

Delegates who choose to travel by Privately Operated Motor Vehicle ("POMV") will be reimbursed mileage up to but not to exceed the most economical means of public transportation, according to rates in the PSAC Travel Policy. This travel requires prior approval and will be reviewed on a case-by-case basis.

- The PSAC will not pay for parking tickets, speeding tickets, 407 or toll charges, transponder fees or any damage to a rental vehicle not covered by the insurance fees.

- In the case of pre-approved vehicle rentals, the PSAC will pay for the cost of the rental vehicle, the gas and insurance fees.

### **Loss of Salary**

Loss of salary (LOS) will be paid from Friday, May 2nd, 2025 to Sunday, May 4th, 2025 and for any hours that a participant was **regularly scheduled to work**. With prior approval, loss of salary may be compensated for extended time for participants travelling more than 250 km away from the hotel and who cannot travel after working hours.

Arrival time on Thursday, May 1st, 2025, should be after normally scheduled hours of work wherever practicable. All requests should be directed to the conference Administrative Assistant, Jennifer Wagnell ([wagnelj@psac-afpc.com](mailto:wagnelj@psac-afpc.com)).

### **Accommodation and Meals**

Participants will stay at the designated hotel and accommodations will be arranged on your behalf. Sharing a room is not a requirement, however if you do wish to share accommodation with another Delegate or Observer, please clearly indicate on the registration form and identify with whom you wish to share.

Meal costs incurred during travel on Thursday, May 1st, 2025 and for the duration of the Conference will be reimbursed at the *PSAC Rates – Meal and Incidental Allowance* in effect at the time of the Conference. Light snacks will be provided in the morning and afternoon.

A deposit of \$150.00 will be required upon check-in for incidental room charges. This is normally handled using a personal credit card. If the use of a personal credit card is not possible, al

### **Family Care**

Family care costs will be reimbursed as per the [PSAC Family Care Policy](#).

### **Parking**

Parking is provided complimentary at the hotel to delegates only.

### **Check-In/Check-Out Times**

Check in is at 3:00 p.m.

Check out is at 11:00 a.m.

Arrangements will be made to ensure delegates can check out and baggage stored until the end of the conference.

**Additional Information**

- We will set up a box for collection of hotel soaps and shampoo, etc. for women's shelters. This box will be located in the Administration room.

**\*\*\*The 2025 PSAC Ontario Regional Women's Conference is a HARASSMENT-FREE, SCENT-FREE, SMOKE-FREE and NUT-FREE Conference. \*\*\***

In Solidarity,



Missy Taylor  
PSAC Ontario Regional Council  
Regional Women's Committees Representative



Craig Reynolds  
PSAC Ontario  
Regional Executive Vice-President