



2012 PSAC Ontario Health & Safety Conference

April 14-15, 2012 in Toronto

Travel and Expense Policy

Mode of Transportation

Contact your closest PSAC Regional Office to arrange your travel. If you have been authorized to use your personal vehicle, you will be compensated at the applicable Kilometer travel policy rate. Please note: for both environmental and financial considerations, car-pooling is encouraged. The PSAC will not pay for parking tickets, speeding tickets, 407 charges, or transponder fees.

Meals

Breakfast and Lunch will be provided on Saturday and Sunday. Please indicate any dietary restrictions on the Registration Form.

Family Care

Family Care will be reimbursed as per the PSAC Family Care Policy.

Leave and Loss of Salary

Members who are scheduled to work shifts on Saturday and Sunday should attempt to either switch shifts or request Leave with Pay (LWP) from the employer to attend the conference. Under both federal and provincial Health and Safety legislation, employers are encouraged to support H&S education initiatives for Health and Safety Representatives/Joint Committee members. Loss of Salary will only be reimbursed for delegates scheduled for regular shifts on Saturday and/or Sunday, and for those unable to switch shifts and were refused LWP by the employer.

Time of Travel

All attendees are expected to arrange to travel after working hours on Friday or early Saturday morning if possible. You will be expected to travel home from the conference on Sunday after the Conference closes at 4:00 p.m.

Registration

Registration for the conference will be Friday night from 6:30 pm to 8:30 p.m. and on Saturday morning from 7:00 a.m. to 9:30 a.m.

P.S.A.C. Ontario Regional Office Listing
Visit the website at: www.pfac.com/Ontario

PSAC – Kingston Regional Office
1471 John Counter Blvd., Suite 412
Kingston, Ontario K7M 8S8
Phone: 613-542-7322 Fax: 613-542-7387

PSAC – London Regional Office
480 Sovereign Road, U-11
London, Ontario N6M 1A4
Phone: 519-659-1124 Fax: 519-659-1132

PSAC – Thunder Bay Regional Office
Suite 109, 1205 Amber Drive
Thunder Bay, Ontario P7B 6M4
Phone: 807-345-8442 Fax: 807-344-0704

PSAC – Sudbury Regional Office
10 Elm Street, Suite 500A
Sudbury, Ontario P3C 5N3
Phone: 705-674-6907 Fax: 705-674-8652

PSAC – Toronto Regional Office
90 Eglinton Avenue East, Suite 608,
Toronto, Ontario M4P 2Y3
Phone: 416-485-3558 Fax: 416-485-8607