



**ONTARIO REGION
FALL SCHOOL
October 14-17, 2010
Holiday Inn Hotel & Suites,
Markham, Ontario**

FALL SCHOOL IS BACK!!!!

**APPLICANT INFORMATION AND IMPORTANT INFORMATION FOR
LOCALS AND COMPONENTS**

May , 2010

WHAT IS THE FALL SCHOOL?

Union Training in a fun and relaxing atmosphere! It is an opportunity for new and active Alliance members to gain specialized knowledge and skills. You will network and build solidarity with other PSAC members from across the Region and return to your workplaces and locals energized to work on behalf of the membership in your community.

SCHOOL LOCATION

The Holiday Inn Hotel & Suites is located at 7095 Woodbine Avenue, Markham ON L3R 1A3, (905) 474-3042 (north of the 401 at Don Valley Parkway, Toronto) www.holidayinn.com/yyz-markham
Each room is equipped with iron & board, mini fridge, spacious desk with ergo chair, internet access; there is a large indoor pool, whirlpool, newly renovated health club/fitness centre; complimentary covered parking; many other restaurants close by.

COURSES OFFERED

For the Fall School 2010, we are offering member's one advanced course from a choice of the "Fab Four" within the context of a School Program that includes a variety of exciting and fun learning activities. Our school program reflects the PSAC's priorities of: **Political Action and Campaigns**; and, **Building the Union at the Base**. Course descriptions are found on the registration form.

“FAB FOUR” COURSE PROGRAMS ARE:

- HEALTH & SAFETY – WHSC LEVEL I
- POLITICAL & SOCIAL ACTIVISM
- HUMAN RIGHTS ACTIVISM
- TALKING BETWEEN GENERATIONS

SCHOOL SCHEDULE

The school will begin on Thursday, October 14 at 8:30 a.m. and end on Sunday, October 17 at 3:00 p.m. Agenda consists of class time, plenary sessions and fun evening activities. More details will be available in the acceptance letters regarding registration and travel. Most participants will arrive after work/after supper on Wednesday, October 13, 2010.

Evening sessions (IF APPLICABLE) are mandatory.

NUMBER OF SEATS AVAILABLE

82 classroom spots are fully funded from the PSAC Ontario Region Education Budget with single accommodations, breakfast and lunch provided at the Holiday Inn.

BACKGROUND TO THE SELECTION CRITERIA AND SEAT ALLOCATION

We recognize that we need to attract more Young Workers into the PSAC and the labour movement in general, and this is reflected in the first time attendee criteria. The allocations also reflect our goals of increasing the accessibility of the school and making the school more inclusive of the Ontario Region membership including Directly Chartered Locals, Regionally Based Employer Locals, Equity, New Members, Young Workers, and First Time Attendees. Selection criteria will also be based on Local Development needs, Regional Union needs and application form information. The school has become very popular in Ontario and we expect a high level of interest. **Not all applicants will be accepted and space is limited.**

<p>The Talking Union Basics (TUB) course is a prerequisite to all Advanced programs</p>

SELECTION CRITERIA AND SEAT ALLOCATION

Regional seats allocated to the 6 Regions of the Regional Council based on the number of locals and geography with a focus on Young Workers seats.

Equity seats allocated to equity group members based on the 5 equity groups as defined in the PSAC Human Rights Policy: Aboriginal Members; Racially Visible Members; Members with Disabilities; Gay, Lesbian, Bisexual, or Transgendered Members; Women. 10% of total seats are allocated to equity and Young Workers with at least one seat per Region. An optional self-identification form, including Young Workers and Generations for the Talking Between Generations Course, is attached to the application form.

New Members/First Time Attendees with a Focus on Young Workers seats allocated to New Members, Young Workers, and members who are attending the School or PSAC education event for the first time. 20% of total seats are allocated to New Members/First Time Attendees with at least one seat per Region. An optional self-identification form including Young Workers is attached to the application form. Responses to the questions regarding Union Education and Union Activities on the Application Form will be used for selection.

Directly Chartered Locals are allocated four seats.

Regionally Based Employer Locals are allocated four seats.

REGIONAL ALLOCATIONS TABLE

REGION	EQUITY SEATS	NEW/YOUNG WORKER/ FIRST TIME SEATS	REGIONAL SEATS	TOTAL
Northwestern	1	1	4	6
Northeastern	1	3	9	13
Eastern	1	3	8	12
Southwestern	1	3	9	13
G. T. A.	3	5	15	23
Hamilton/Niagara	1	1	5	7
Directly Chartered Locals	4 Seats			4
Regionally Based Employers	4Seats			4
Total				82

P.S.A.C. Travel Policy

This education event for fully-funded participants is covered by the P.S.A.C Travel Policy. Participants will be entitled to Loss of Salary for Thursday, October 14 and Friday, October 15. A copy of a compressed work week schedule, which indicates hours/days scheduled to work, must be attached if claiming more hours than those specified in the applicable collective agreement. Loss of Salary for members scheduled to work on the Saturday or Sunday (copy of official shift schedule required) will be paid. Expenses for those travelling over the dinner hour, where necessary, will be paid. Most members will travel after work on Wednesday, October 13. Loss of Salary will be reimbursed only for **authorized** travel during normal working hours.

This is an in-residence program based on single accommodations as per PSAC policy. If you are willing to share your room, please indicate on the registration form. Breakfast and lunch will be provided - a breakfast buffet voucher for the dining room will be provided to participants upon check-in. Lunch will be set up outside meeting room for your convenience.

A member should use commercial transportation where available, by the most economical means. For those choosing to drive their own vehicles where commercial travel is reasonable and available, you must contact your Regional Office for **prior approval** for travel expenses including applicable mileage allowance for **your particular travel circumstances**. The member will be entitled to claim expenses and loss of salary only for the period that would have been necessary had public transportation been used. Only those expenses including Loss of Salary and mileage allowance with **prior approval** will be paid out.

The Family Care Expense Reimbursement Policy applies. On-site child-care will not be available. Where possible, please bring the original receipt with you in order that we may process your claim as soon as possible.

REGISTRATION FEE

Non-refundable Registration Fee of \$25 payable to PSAC must accompany **each** application form. **Please provide a separate cheque per registrant.** Cheques will only be returned to Locals for those applicants who are not accepted to the School, after the School ends. **If you withdraw or decline a spot after the application deadline date,** your cheque will not be returned.

HOW TO APPLY

Interested and eligible applicants **must select one course only from the “Fab Four”**. Class sizes are limited. Applications are due no later than **Friday, August 20th, 2010.** Please submit your application to your nearest PSAC Regional Office. Complete the **entire form**, as the information provided will be used in selection of candidates. If you are printing this application from the Ontario website, you must submit the application to your nearest PSAC Regional Office **BEFORE** the deadline. Late Applications cannot be accepted. An application form is attached.

Thank you, in advance, for ensuring that the interested members of your local are made aware of these opportunities. These courses are developed and delivered in the best interests of the PSAC membership and for the selected participants to take back to their locals and region the knowledge they have gained by attending their chosen course.

We look forward to receiving your local's applications by the deadline date of **AUGUST 20th, 2010.**

<http://ontario.pvac.com/ontario/education/education.shtml>

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