



CALL LETTER

4th TRIENNIAL CONVENTION P.S.A.C. Ontario

December 20th, 2007

TO: All Ontario Local/Branch Presidents, Ontario Component Regional Officers, Ontario Caucus Component Presidents, Regional Women's Committees, Area Council Chairs, Equity Seeking Committees and Ontario Regional Council Members

Greetings Sisters & Brothers,

This document will serve as the official call out for the upcoming Ontario Regional Convention. The Convention will elect the representatives of Ontario Council, deal with all resolutions and matters submitted to it, and establish the budget of the ensuing period.

The 4th Triennial Convention of the Ontario Region of the Public Service Alliance of Canada will be held at the Renaissance Toronto Airport Hotel, 801 Dixon Road, Toronto, Ontario, from May 2nd – 4th, 2008. Evening registration will begin on Thursday, May 1st @ 5:30 p.m. and continue on Friday, May 2nd, 2008. @ 8:00 a.m. The Convention will open at 9:00 a.m. on Friday, May 2nd and conclude at 5:00 p.m. on Sunday, May 4th, 2008.

Who Can be a Delegate to the PSAC Ontario Triennial Convention?

Section 8, determines who can be a delegate at the PSAC Ontario Triennial Convention.

Sub-Section (1)

Each Local/Branch shall be entitled to one delegate for each 200 members or part thereof, and to one additional delegate for each additional 200 members, or part thereof, based on the membership lists at the time of the convention call.

Sub-Section (2)

- (a) The PSAC Ontario Council members shall be delegates to PSAC Ontario Triennial Conventions.
- (b) A PSAC member who holds a PSAC national elected office, a Component President, Component National Vice President and/or Regional Vice-President who is a member of

the PSAC Ontario caucus shall be entitled to attend PSAC Ontario Triennial Conventions as a delegate.

Sub-Section (3)

Each accredited PSAC Ontario Regional Women's Committee will be entitled to one delegate to the PSAC Ontario Triennial Convention.

Sub-Section (4)

Each accredited PSAC Ontario Equity seeking group Committee will be entitled to one delegate to the PSAC Ontario Triennial Convention.

Sub-Section (5)

Each accredited PSAC Ontario Area Council will be entitled to one delegate to the PSAC Ontario Triennial Convention.

Delegate Assistance

All costs related to travel and attendance at the 4th Triennial Convention are the responsibility of the sending body with the following provisions:

Your call out letter will indicate in which group your local/committee was categorized.

The PSAC Ontario Council has allocated funds to be used for delegate assistance. Each local/branch or sending body will be eligible to receive assistance for each delegate they are entitled to so long as these delegates attend convention. Delegates will be determined by the sending body. In order to receive delegate assistance monies your registration form must be completed and received by the Regional Executive Vice-President's office **no later than February 15th, 2008**. The intent is to provide some financial assistance for delegates to attend the 2008 Ontario Triennial Convention.

Geographic Areas (Distance determined from Convention Hotel)	Subsidy Amount
Group 1 – (approx. 40 km radius) – E to Scarborough, NE to Newmarket, NW to Orangeville, W to Bronte.	\$400.00
Group 2 – (approx. 90 km. radius) – E to Newcastle, NE to Beaverton, N to Barrie, SW to Drumbo, W to Kitchener/Waterloo, SE to Beamsville.	\$500.00
Group 3 – (approx. 150 km. radius) – E to Colborne, N to Bracebridge, NW to Owen Sound, W to London, remainder of Niagara Peninsula.	\$600.00
Group 4 – (approx. 300 km. radius) – E to Mallorytown, N to North Bay, NW to French River, rest of SW Ontario.	\$750.00
Group 5 – E to Quebec border, NE to Pembroke and Petawawa, N to Sudbury.	\$850.00
Group 6 – W to SSM, N to Timmins/Kirkland Lake, rest of NE Ontario excluding James Bay	\$950.00
Group 7 – Thunder Bay area	\$1,250.00
Group 8 - rest of NW Ontario (including Sioux Lookout, Kenora, Fort Frances, Marathon), James Bay area.	\$1,600.00

It is possible that these amounts may be increased based on the number of requests received by the deadline date.

Registration for the 4th Triennial Convention

There is a registration fee of \$100.00. This payment **must accompany** the registration and special needs request form. Please make your cheque payable to PSAC Ontario. Please indicate on the cheque the Local/Branch# or Committee and the name of the delegate(s) it is for. You must pre-register to be a delegate. Delegates are required to complete and return the enclosed registration/special needs request form(s), to the REVP's office **no later than March 14th, 2008**. The registration form will also serve as your credentials. Please return a **copy** of the registration/special needs request to the:

Regional Executive Vice-President, Ontario Region
Public Service Alliance of Canada
Suite 608, 90 Eglinton Avenue East
Toronto, Ontario M4P 2Y3

Hotel Accommodations

Please book your hotel room directly with the ***Renaissance Toronto Airport Hotel***. The hotel has blocked off a number of rooms for PSAC members attending the convention, beginning Thursday, May 1st. The convention rate is \$129.00 per night plus applicable taxes. Please call (416) 675-6100 or toll free 1(800) 630-2594 and ask for reservations or book your reservation online, using the following link <http://marriott.com/YYzta?groupCode=PSAPSA&app=resvlink> and reference **PSAC Ontario**.

Please note that the Renaissance Toronto Hotel is a non-smoking property and as such we have reserved a limited number of smoking rooms at the ***Doubletree International Place Hotel*** @ 655 Dixon Road, a short walk from the Renaissance Hotel. The convention rate is also \$129.00 per night plus applicable taxes. Their number is (416) 244-1711 or toll free 1(800) 668-3656 ask for reservations or email Joy at yzip.groupres@hilton.com and reference **PSAC - Ontario Region 2008 Convention**.

Please try to complete your bookings **prior to April 9th, 2008**. Following that date, both hotels will release our unused block of rooms for sale to the general public. They will still continue to take your reservations, but it will then be subject to availability and not necessarily at the quoted convention rate.

Please ensure you use the correct reference when booking your room.

Resolutions

Section 7, Sub-Section (3)

“ The PSAC Ontario Triennial Convention shall:

- (b) refer to the appropriate Convention Committee and deal with all resolutions and matters submitted to it through the Ontario Regional Executive Vice-President, by the PSAC Ontario Council, Locals/Branches, Regional Women's Committees, Area Councils and recognized PSAC Equity seeking group Committees in good standing. "

All resolutions are to be received by the PSAC Ontario Regional Executive Vice-President **no later than February 29th, 2008.**

Please submit the resolutions in electronic format to the office of the REVP c/o Rita Cantalini, cantalr@psac.com .

Non-Smoking and Scent-Free

As per PSAC Policies, all convention meeting rooms and other facilities will be non-smoking and scent-free. Delegates/Observers/Guests are asked to abide by these policies.

General

The business of the convention will be conducted in English, however simultaneous interpretation will be provided upon request.

Sign language interpretation, alternate formats and other accommodation will be provided based on needs identified on the Special Needs Request Form. Please ensure your needs are identified otherwise we may not be able to provide adequate accommodation.

Details of the 4th Triennial Convention agenda, rules of order and other documents will be made available on our website (www.psac.com/Ontario) and distributed to delegates at the convention.

A call for nominations for the office of the Regional Executive Vice-President (REVP) and alternate REVP, will be sent under separate cover.

In Solidarity,

Gerry Halabecki
Regional Executive Vice-President, Ontario

Attachments: Registration//Delegate Assistance Form
Special Needs Request Form

c.c. NBoD